

## 8<sup>th</sup> Convocation Ceremony, 2024 (Tuesday, October 15, 2024)

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### **Important Instructions**

(for reporting & registration)

- All the Chancellor's Gold Medal and Ph.D. degree recipients must reach by 10:00 AM to Centre for Distance & Online Education (CDOE) – Conference Hall, 1<sup>st</sup> floor of Block-45 for reporting.
- Master's degree and Bachelor's degree recipients of all programmes shall reach by 10:00 AM positively on the venues as per Table-1 for **reporting, collection of sash/ food coupons and related formalities with School/department.**
- After reporting to the respective venues, all the **Graduands** shall reach the School Photograph Venue as per Table 3 for the photograph session with the respective Deans of the School.
- Dress shall be available/ can be purchased at the venue as per Table-2.
- All the degree recipients (Ph.D., Master's and Bachelor's) of all programmes shall **COMPULSORILY** reach **Anand Swaroop Auditorium**, 4<sup>th</sup> floor, Block-45 by **1:30 PM** and occupy the allocated seats in the dress code.
- **Entry to the Anand Swaroop Auditorium shall be strictly restricted after 1:45 PM due to security reasons.**
- Live streaming of the Convocation Ceremony at the Anand Swaroop Auditorium would be available on the following link: <https://youtube.com/live/BKhA7CzfO5U?feature=share>

- All the Master's and Bachelor's degree recipients shall reach the degree distribution venues by 5 PM as per Table-3 for the closing formalities.
- Lunch (packed meal) shall be provided to all the degree recipients and guardians at the food distribution venues as per Table -4 during 12:30 PM to 1:15 PM.

<b>Table-1 (Reporting cum Registration Venues)</b>			
<b>S. No.</b>	<b>Name of the School</b>	<b>Name of Department</b>	<b>Venue</b>
1	Sharda School of Allied Health Sciences (SSAHS)	Allied Health Sciences	Room no. 615 (6 <sup>th</sup> floor), SSAHS, Block-4
2	Sharda School of Design, Architecture & Planning (SSDAP)	Architecture	Room no. 610 (6 <sup>th</sup> floor), Block-2
		Art & Design	Room no. 506 (5 <sup>th</sup> floor), Block-2
3	Sharda School of Agricultural Sciences (SSAS)	Agricultural Sciences	Room no. 705 (7 <sup>th</sup> floor), Block-4
4	Sharda School of Business Studies (SSBS)	Management	Room No. 102,103-MBA, Block-7
			Room No. 104,105& 107-BBA, Block-7
			Room no.106 BA, MA, MBA Integrated, M.Com, Block-7
			Room no.101 A, B.Com, Block-7
5	Sharda School of Basic Sciences & Research (SSBSR)	Chemistry & Biochemistry	Room No. 203, Block-3
		Environmental Sciences	Room No. 203,Block-3
		Mathematics	Room No. 203, Block-3
		Physics	Room No. 203, Block-3
		Life Sciences	Room No. 301 & 303, Block-3
6	School of Dental Sciences (SSDS)	Dental Sciences	Ground floor, Administrative Block of Block-21, SDS
7	Sharda School of Engineering & Technology	Biotechnology	Room No. 309-A, 310 Block-1

	(SSET)	Civil Engineering	Room No. 313-A, Block-1
		Computer Science & Engineering	Room Nos. 104, 105, 106, 107, 108, 109, 117, 118 Block-1
		Computer Science & Applications	Room No. 204, 205, 206, 207, 208-A, 217, Block 1
		Electrical Electronics & Communication Engineering	Room No. 312, Block-1
		Mechanical Engineering	Room No. 313-B, Block-1
8	Sharda School of Humanities & Social Sciences (SSHSS)	Humanities & Social Sciences	Room No. 801-A and 801 B, Block-7
9	Sharda School of Media, Film & Entertainment (SSMFE)	Mass Communication	Room No. 504 (5 <sup>th</sup> floor), Block-3
10	School of Medical Sciences & Research (SMSR)	Medical Sciences	5 <sup>th</sup> Floor Medical Education Unit, SMSR, Block-22
11	Sharda School of Nursing Science and Research (SSNSR)	Nursing Sciences	Room No.213, Block-4
12	School of Education (SOE)	Education	Room No.804, Block 4
13	Sharda School of Law (SSOL)	Law	Room No. 402, Block-7
14	School of Pharmacy (SOP)	Pharmacy	Room No. 413, Block-4

<b>Table-2 (Dress Distribution Venues)</b>		
<b>S. No.</b>	<b>Schools</b>	<b>Venues</b>
1.	All Schools	Mechatronics Lab, Room No. 008B, Ground floor & Corridors at Block-1

<b>Table-3 (School-wise Photo-Session Venues 1<sup>st</sup> Half/ Degree Distribution Venues 2<sup>nd</sup> Half)</b>		
<b>S. No.</b>	<b>Schools</b>	<b>Venues</b>
1.	School of Medical Sciences & Research (SMSR)	Dhanvantri Auditorium, 5 <sup>th</sup> floor, SMSR, Block A
2.	School of Dental Sciences (SDS)	Lecture Hall 4, 3 <sup>rd</sup> floor, Extension Building (Block D), SMSR
3.	School of Education (SOE)	
4.	Sharda School of Nursing Sciences & Research (SSNSR)	
5.	Sharda School of Allied Health Sciences (SSAHS)	Lecture Hall 3, 2 <sup>nd</sup> floor, Extension Building (Block D), SMSR
6.	School of Pharmacy (SOP)	Lecture Hall 1, 3 <sup>rd</sup> Floor, Block 22, SMSR
7.	Sharda School of Law (SSOL)	
8.	Sharda School of Design, Architecture & Planning (SSDAP)	
9.	Sharda School of Media, Film & Entertainment (SSMFE)	Lecture Hall 2, 4 <sup>th</sup> floor, Block 22, SMSR
10.	Sharda School of Agricultural Sciences (SSAS)	
11.	Sharda School of Humanities & Social Sciences (SSHSS)	Lecture Hall 502, Block 7
12.	Sharda School of Basic Sciences & Research (SSBSR)	Vishveshwarya Auditorium, 014, Block-3

13.	Sharda School of Business Studies (SSBS)	Lecture Hall 202, Block 7
14.	Sharda School of Engineering & Technology (SSET)	Dr. A.P.J. Abdul Kalam Auditorium, Block 3

**Table-4  
(Packed Meal Distribution Venues)**

S. No.	Schools	Venues
1.	School of Medical Sciences & Research (SMSR)	5 <sup>th</sup> Floor Medical Education Unit, SMSR, Block-22
2.	School of Dental Sciences (SDS)	Open Area Adjacent to Lecture Hall 4, 3 <sup>rd</sup> floor, Extension Building (Block D), SMSR
3.	School of Education (SOE)	
4.	Sharda School of Nursing Sciences & Research (SSNSR)	
5.	Sharda School of Allied Health Sciences (SSAHS)	Open Area Adjacent to Lecture Hall 3, 2 <sup>nd</sup> floor, Extension Building (Block D), SMSR
6.	School of Pharmacy (SOP)	Common Room –Boys, 2 <sup>nd</sup> Floor, Block 22, SMSR
7.	Sharda School of Law (SSOL)	
8.	Sharda School of Design, Architecture & Planning (SSDAP)	
9.	Sharda School of Media, Film & Entertainment (SSMFE)	
10.	Sharda School of Agricultural Sciences (SSAS)	
11.	Sharda School of Humanities & Social Sciences (SSHSS)	Room No. 801-A and 801 B, Block-7
12.	Sharda School of Basic Sciences & Research (SBSR)	Open Area Adjacent to Vishveshwarya Auditorium, 014, Block-3 and Room no. 008, Block 3
13.	Sharda School of Business Studies (SSBS)	Room No 301 A & B, Block 7
14.	Sharda School of Engineering & Technology (SSET)	Open Area Adjacent to Dr. A.P.J. Abdul Kalam Auditorium, Block 3 and Room no. 006, Block 3
15.	PhD degree recipients	CDOE –Conference Hall 1 <sup>st</sup> floor of Block-45

## General Instructions:

- The Graduands coming to the Convocation Ceremony will be allowed ENTRY only from Gate No-4.
- The Graduands are required to register for the Convocation ceremony. The Graduand must save the registration number generated after the registration process. All degree recipients are required to carry their registration number while reporting physically for the Convocation ceremony with a valid Identity Proof like, Aadhar card, PAN card, Driving license.
- A registration slip along with food coupon will be issued to the degree recipients at the Registration Desk.
- The degree recipients are required to fill an online Feedback Form.
- All degree recipients have to mandatorily register themselves on the Alumni Portal and collect their Alumni Card from the registration desk as per Table-1.
- Once you reach the Convocation Venue, avoid movements. Children below twelve years are not allowed inside the Convocation venue
- *For any further queries the students can contact their respective School coordinators available on the website:*  
<https://convocation.sharda.ac.in/>

**Dress Code:** Indian ethnic attire

- **For Boys:** White Kurta and White Pyjama
- **For Girls:** White Kurta Pyjama or White Saree with Golden Border

*!!!!!! Enjoy your Convocation Day!!!!!!*